



**BLUE  
BOOK  
WEDNESDAY**

Tip #86

**ADMINISTRATIVE  
DECISIONS**

## RULE 14.3

Rule 14 addresses administrative and executive materials. More specifically, Rule 14.3 addresses administrative adjudications and arbitrations. Generally, this citation format is similar to cases; you just have to look in different places for the information.

# MATTER TITLE

The Rule states that the case should be cited “by the reported name of the first-listed private party (abbreviated according to rule 10.2) or by the official subject-matter title.” So still check T6!

Also, you should “[o]mit all procedural phrases” --i.e., remove “In re” at the beginning of the case name.

# AGENCY INFO

Where the agency has “multiple layers of internal adjudication,” you should “include a parenthetical indicating the adjudicatory body.” The information inside the parenthetical is abbreviated according to T6 and T11.

# WHAT TO CITE?

If the decision appears in a reporter, use that. T1.2 has information on reporters for federal agencies. Otherwise, use an unofficial source.

Review the Rule for what additional information is required when using an unofficial source.

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Melanie C. Kalmanson  
#bluebooknerd